

Associated the process to the **timesheet** object



Set the

**Start Option** as **Auto-start
Start Event** as **Update**
“**Do not start a new process if one is already running**” checkbox to true
**Start Condition** as “**Timesheet Status = 'Submitted'**”



In the **Steps** tab, created a step, **Approve Timesheet**



In the above step, created a **System Action** as below –



In the **Post-conditions** section of the above step, mentioned **Finish** in the **Then Go To** part



Click on the **Start Step** tab, and in the **Post-conditions** section, mentioned **Approve Timesheet** in the **Then Go To** part



In the **Validation** tab of the process, click on **Validate All and Activate** button

